

NBSHF Volunteer Opportunities



New Brunswick Sports Hall of Fame
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Volunteer Collections Assistant

General Description: If you have a passion for sports, heritage and museums this is the volunteer position for you! The New Brunswick Sports Hall of Fame is looking for a volunteer collections assistant to help with the labelling, cataloguing and storage of its recent accessions (artefacts).

Specific Duties:

- Proper care and handling of artefacts and archival documents
- Labelling artefacts and archival documents
- Photographing artefacts using digital camera
- Storing artefacts and archival documents
- Documenting accessions using Virtual Museums database
- Reorganize storage facilities as needed

Ideal Qualifications:

- Experience working with museums and art galleries collections
- Knowledge of / willingness to learn Virtual Museums database
- Excellent hand writing / printing
- Good eye sight
- Ability to sew
- Nit-picky
- Knows how to use digital camera
- Able to climb stairs / carry or lift objects

Hours: 2-3 hours per week as needed.

Requirements: This volunteer role is suitable to an individual who can commit at least 2-3 hours on an ongoing basis.

Benefits: You will meet new people who share your interest in New Brunswick's sports heritage and know that you are helping a non-profit charitable organization. Free admission to the NB Sports Hall of Fame. Invitation to events and activities organized by the NB Sports Hall of Fame. Free parking and coffee!

Clients: There is no direct public contact in this role.

Dates and Times: The NB Sports Hall of Fame is open from 8:30 to 4 pm Monday to Friday.

Contact: Jamie Wolverton, Jamie.Wolverton@gnb.ca, 506.453.8930



Volunteer Curatorial Research Assistant

General Description: The New Brunswick Sports Hall of Fame is looking for a volunteer Curatorial Research Assistant to help develop the new exhibits that are scheduled to launch in the Spring to be unveiled for our Summer season.

Specific Duties:

- Working with artefacts and archival documents
- Researching and selecting artefacts for exhibits
- Writing labels and supporting documentation
- Assist with set up and installation of exhibits

Ideal Qualifications:

- Knowledge of / willingness to learn about New Brunswick's sports heritage and the NBSHF's Hall of Famers
- Excellent command of written and verbal communication skills, especially spelling and grammar
- Ability to reduce large amounts of information to summaries or point form
- Experience with research techniques, footnoting, copyright
- Experience with Microsoft Word and databases

Hours: 2-3 hours per week minimum during the research and development stage.

Requirements: This volunteer role is suitable to an individual who can commit at least 2-3 hours once or more a week on an ongoing basis.

Benefits: You will meet new people who share your interest in New Brunswick's sports heritage and know that you are helping a non-profit charitable organization. Free admission to the NB Sports Hall of Fame. Invitation to events and activities organized by the NB Sports Hall of Fame. Free parking and coffee!

Clients: There is no direct public contact in this role, contact with external organizations may be required to coordinate certain logistics.

Dates and Times: The NB Sports Hall of Fame is open from 8:30 to 4 pm Monday to Friday.

Contact: Jamie Wolverson, Jamie.Wolverson@gnb.ca, 506.453.8930



Volunteer Tour Guide

General Description: Are you interested in New Brunswick's sports heritage? The NB Sports Hall of Fame is looking for volunteer tour guides to help give museum tours for visitors.

Specific Duties:

- Touring visitors through the Museum and helping visitors play on the Virtual Sports System.

Ideal Qualifications:

- An interest in sports.
- Knowledge of / willingness to learn about New Brunswick's sports heritage and the Sports Hall of Fame's Honoured Members
- Likes working with the public
- Because you may be working with children, a security check is required (security check paid for by the NBSHF).

Hours:

- 2-3 hours per tour may be required

Requirements: This volunteer role is suitable to an individual who can commit at least 2-3 hours as needed.

Benefits: Meeting new people who share your interest in New Brunswick's sports heritage and knowing you are helping a non-profit charitable organization in its mission to promote New Brunswick's sports heritage. Free admission to the NB Sports Hall of Fame. Invitation to events and activities organized by the NB Sports Hall of Fame. Free parking and coffee!

Clients: Range from children and families to teens, adults and groups.

Dates and Times: The NB Sports Hall of Fame is open from 8:30 to 4 pm Monday to Friday.

Contact: Jamie Wolverton, Jamie.Wolverton@gnb.ca, 506.453.8930



Volunteer Jack or Jill-of-All-Trades

Job Description: Are you a handy person who loves sports? The New Brunswick Sports Hall of Fame is looking for a volunteer Jack or Jill-of-All-Trades who can build exhibit cases and displays, can paint and knows the ins and outs of small construction projects.

The primary task will be to work with the curator in bringing exhibits to life by helping design, construct and assemble exhibit cases as well as creative displays and installations. Other tasks may include building shelving, painting and small repairs.

Skills: Carpentry, construction, painting

Requirements: This volunteer role is suitable to an individual who can commit at least 2-3 hours once a week as needed.

Benefits: Working within the Curatorial team and meeting new people who are motivated to tell the story of New Brunswick's rich sports heritage. Free admission to the NB Sports Hall of Fame. Invitation to events and activities organized by the NB Sports Hall of Fame. Free parking and coffee!

Clients: There is no direct contact with the public in this role.

Dates and Times: The NB Sports Hall of Fame is open from 8:30 to 4 pm Monday to Friday.

Contact: Jamie Wolverson, Jamie.Wolverson@gnb.ca, 506.453.8930



Volunteer Exhibit Designer

Description: Do you have an eye for museum exhibit design? The New Brunswick Sports Hall of Fame is developing three new exhibits for the Summer tourist season and is looking for someone with a creative flare to help plan and design the museum's exhibits and displays.

Specific Duties:

- Planning exhibits
- Designing Exhibits
- Keeping a record of objects' locations
- Working with incoming loans

Qualifications:

- A good eye for detail
- Interest in New Brunswick's sports heritage
- Understanding of Museum practice for working with objects

Hours: May vary depending on the project and time of year.

Ideal Experience: Installing commercial displays, merchandise and signage or background in museum exhibits and displays.

Benefits: The thrill of knowing you are part of a team that is working very hard to bring New Brunswick's rich sports heritage to life through its museum exhibits and displays. Free admission to the NB Sports Hall of Fame. Invitation to events and activities organized by the NB Sports Hall of Fame. Free parking and coffee!

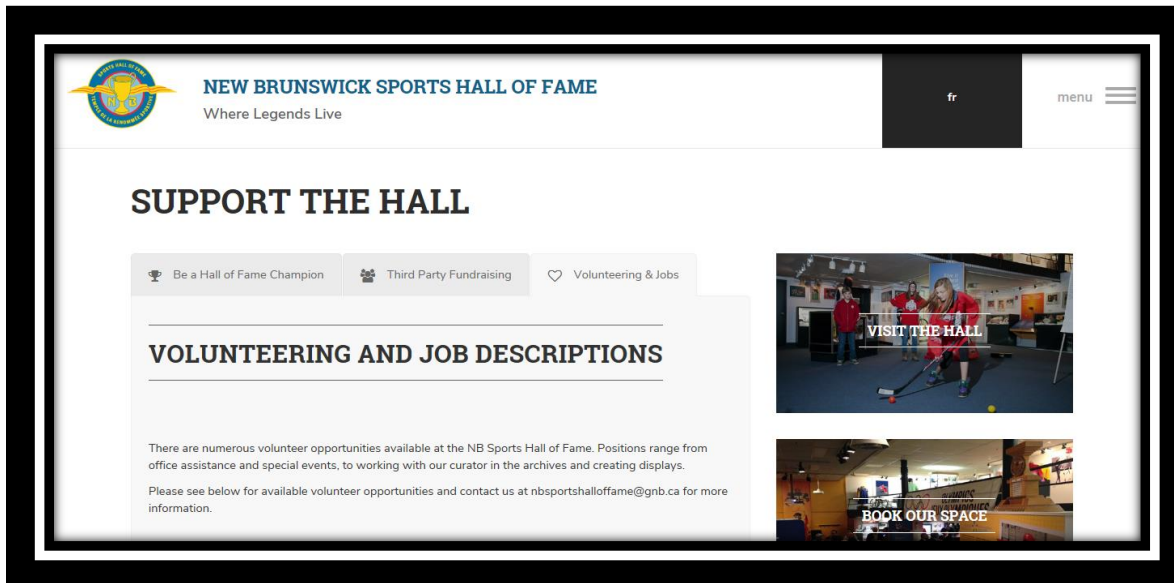
Clients: There is no direct contact with the public in this role.

Dates and Times: The NB Sports Hall of Fame is open from 8:30 to 4 pm Monday to Friday.

Contact: Jamie Wolverton, Jamie.Wolverton@gnb.ca, 506.453.8930



Visit “Support the Hall” at nbsportshalloffame.com to view our Volunteering application form or contact us below!



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